

**NEW HANOVER TOWNSHIP
REGULAR MEETING MINUTES
December 11, 2018, 7:00 PM**

Requirements of the Sunshine Law were read: the meeting notice requirements provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was provided for in the Annual Meeting Notice adopted on January 1, 2018 emailed to the Burlington County Times, posted in the Municipal Building, and filed with the Township Clerk on January 5, 2018.

ROLL CALL – Those present were Mayor Roohr, Deputy Paul Peterla, Committeeman Rick Koshak, Committeeman Patrick Murphy, Committeewomen Yvonne Rigney, Deputy Clerk, Adel Gianaris and Township Solicitor William Burns. Absent: -Attorney Kelly Grant on maternity leave.

APPROVAL OF MINUTES

Regular Meeting, November 20, 2018.

Mayor Roohr noted amendments needed on Agenda.

Attorney William Burns added that it be noted in minutes that they are approved with amendments.

Committeewoman offered a motion to approve the minutes with amendments, seconded by Committeeman Peterla. Voice Vote: Approved unanimously.

PUBLIC HEARING: Second Reading and Adoption re: Ordinance 2018-09: An Ordinance Providing the Replacement of Necessary and Required Firefighting and Protective Equipment for the Township and Appropriating \$45,000 to Fund the Same.

Mayor described the terms of the ordinance.

Committeeman Murphy offered a motion open the floor to the public at 7:10 pm, seconded by Committeeman Koshak. Voice Vote: Approved unanimously.

Resident Donna Ryan wanted to address the Bunting Bridge Road issue and the Mayor indicated she hold that question for the public comment.

Having no public further comments Committeeman Murphy offered a motion close the floor to the public at 7:12 pm and approve Ordinance 2018-09, seconded by Committeewoman Rigney. Roll Call, C Koshak, Murphy, Peterla, Rigney, Roohr. Voice: Approved unanimously

ORDINANCE NO. 2018-09

AN ORDINANCE OF THE TOWNSHIP OF NEW HANOVER, IN THE COUNTY OF BURLINGTON, NEW JERSEY, PROVIDING FOR THE REPLACEMENT OF NECESSARY AND REQUIRED FIREFIGHTING AND PROTECTIVE EQUIPMENT FOR THE TOWNSHIP AND APPROPRIATING \$45,000 TO FUND THE SAME.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NEW HANOVER, IN THE COUNTY OF BURLINGTON, STATE OF NEW JERSEY, (not less than two-third of all members thereof affirmatively concurring) AS FOLLOWS:

Section I. For the purpose of the replacement of necessary firefighting and protective equipment used by the Township's Firefighting Department, and all work and related materials necessary therefore and incidental thereto, there is hereby appropriated the sum of \$45,000 from the Township's Capital Improvement Fund

Section II. The capital budget or temporary capital budget (as applicable) of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section III. All ordinances or parts of ordinances inconsistent herewith are repealed.

Section IV. This ordinance shall take effect after second reading and publication as required by law.

RESOLUTIONS:

a) Resolution 2018-105: Authorizing a Municipal Lien

Committeeman Koshak offered a motion to approved Resolutions 2018-105, Seconded by Committeeman Peterla. Voice Vote: Approved unanimously

b) Resolution: 2018-106: Authorizing Cancellation of Outstanding Checks

Committeeman Murphy offered a motion to approved Resolutions 2018-106, Seconded by Committeewoman Rigney. Voice Vote: Approved unanimously

c) **Resolution 2018-107: Supporting the Drive Sober or Get Pulled Over 2018 Year End Holiday Crackdown**

Mayor Roohr indicated that it is not mentioned in the resolution but that this grant is for accepting \$5,500.

Committeeman Peterla offered a motion to approved Resolutions 2018-107, Seconded by Committeeman Koshak. Voice Vote: Approved unanimously

d) **Resolution: 2018-108: Amend the Adopted Budget for Additional Items of Revenue and Offsetting Appropriation (Chapter 159)**

Committeeman Murphy offered a motion to approved Resolutions 2018-108, Seconded by Committeewomen Rigney. Voice Vote: Approved

e) **Resolution: 2018-109: Authorizing Tax Overpayment Refund Due to Homestead Rebate 2nd Quarter 2018 For Exempt Veteran Per R.S.54-4-3.30a**

Committeeman Koshak offered a motion to approved Resolutions 2018-109, Seconded by Committeeman Murphy. Voice Vote: Approved unanimously

f) **Resolution: 2018-110: Directing Tax Collector to Cancel Real Estates Taxes on Block 4.01, Lot 8.21 for Disabled Veteran Exempt Per R.S.54:4-3.30a**

Mayor Roohr explained that the Tax Collector has asked for this resolution to be pulled from the agenda as it is no longer required.

g) **Resolution: 2018-111: Directing Tax Collector to Cancel Real Estates Taxes on Block 3, Lot 2.11 for Disabled Veteran Exempt Per R.S.54:4-3.30a**

Committeeman Koshak offered a motion to approved Resolutions 2018-111, Seconded by Committeeman Murphy. Voice Vote: Approved unanimously

g) **Resolution: 2018-112: Canceling the Unexpended Balance of the Municipal Clerk Petty Cash Fund Effective December 31, 2018**

Committeeman Murphy offered a motion to approved Resolutions 2018-112, Seconded by Committeewoman Rigney. Voice Vote: Approved unanimously

APPROVING PAYMENT OF VOUCHERS (BILL LIST) – Mayor Roohr asked if the Committee had reviewed the bill list and if they had questions. Mayor Roohr indicated that through a diligent search he has located PO to Environmental Resolution from the Panacea Inc Escrow Account, that was approved on the last bill list. That check and invoices to David Frank, esq. may be paid after the deputy clerk contacts the bank to verify the replacement check deposit from Panacea has cleared deposit.

Mayor Roohr asked for one addition to be added, Capehart & Scatchard final bill for 2018 is to be submitted after the meeting.

Committeewoman Rigney offered a motion to approve the list, with changes & addition, Seconded by Committeeman Murphy. Voice

Vote: approved. The November Bill List total amount was \$70,132.61 plus Capehart & Scatchard once submitted

PUBLIC COMMENTS: Committeeman Koshak offered a motion to open the floor to the public, seconded by Committeewoman Rigney. Voice Vote: Approved unanimously

Resident, Donna Ryan asked when would they start fixing the road and also the hole between #96 & 98.

Fire Chief, Buddy Wilkins thanked the committee for the air bottles and was the Mayor going to handle it?

Resident, Rob Ford discussed a sink hole at 15 Bunting Bridge and the Christmas were put up on Main Street but what about the street lights.

Resident, Tom Johnson, asked when the sink hole at 13 NorLaine would be addressed. Committee keeps making promises. Mr. Johnson would like to be made aware, and present when the township engineer comes to inspect it.

Resident, Ken Garcia indicated the street light is flickering in front of his house.

Resident, Wayne Wharton asked the status of the property behind the dumpsters. Mayor Roohr indicated that a past administrator had encumbered the property to DEP open space.

Having no further comments Committeeman Peterla offered a motion to close the floor to the public seconded by Committeeman Murphy. Voice Vote: Approved Unanimously

NEW/OLD BUSINESS: Committeeman Murphy asked when the public works overhead door would be fixed. Mayor Roohr indicated that he is working on it and takes full responsibility. Discussion ensued. Committeeman Murphy asked for the progress with the street lights. Committeeman Peterla said they are scheduled to begin with the north side of Main Street first.

REPORT FROM TOWNSHIP MAYOR: Mayor Roohr discussed two recommendations: 1) The township has a good officer in Zach and if the committee agrees we should make his job more attractive. 2) The Dog Catcher has asked for a additional \$200. If committee agrees it can be on the 2019 Salary Ordinance. Verbal Agreement was made by committee.

Mayor Roohr indicated he interviewed the CFO who retired from Evesham in July therefore being able to continue part time work again as of January 1, 2019. Discussion ensued with the Mayor providing his back ground information. Committeeman Peterla asked if it would be the same salary as the current CFO and the Mayor responded that it can't be more than \$15,000. Committeeman Murphy indicated that he would like to sit on it and give the committee time to investigate for themselves prior to commitment. Mayor also recommended an increase to Wrightstown of 3% this coming year which would be about \$600.

COMMITTEE COMMENTS: Committeeman Peterla thanked the Fire Department and hoped to see everyone at the Christmas Gathering. Committeeman Koshak thanked the Fire Department and everyone for attending this meeting. Committeeman Murphy said Merry Christmas to everyone. Committeewoman Rigney indicated that she is excited about the holiday event and ask if anyone needed a ride to contact her.

EXECUTIVE SESSION EXECUTIVE SESSION: Mayor Roohr notified the public that action may be taken after the Executive Session.

Committeeman Koshak offered a motion to go to executive session at 7:56 pm; Second by Committeeman Peterla.

Committeeman Peterla offered a motion to return to Meeting at 8:18 pm; Second by Committeeman Murphy.

No Public returned to the meeting.

ADJOURNMENT - There being no further business, Committeewoman Rigney offered a motion to adjourn at 8:19 pm seconded by Committeeman Koshak. Unanimously Approved.

Respectfully submitted,

Adel Gianaris, Deputy Township Clerk