

**NEW HANOVER TOWNSHIP  
REGULAR MEETING MINUTES  
MARCH 20, 2018, 7:00 PM**

Requirements of the Sunshine Law were read: the meeting notice requirements provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was provided for in the Annual Meeting Notice adopted on January 1, 2018 emailed to the Burlington County Times, posted in the Municipal Building, and filed with the Township Clerk on January 3, 2018.

**ROLL CALL** – Those present were Mayor Roohr, Deputy Paul Peterla(arrived at 7:02 pm after roll call), Committeeman Rick Koshak, Committeeman Patrick Murphy, Committeewomen Yvonne Rigney, Deputy Clerk Adel Gianaris and Township Auditor: Robert Nehila Absent: Township Solicitor Kelly Grant.

**APPROVAL OF MINUTES**

Regular Meeting, February 20, 2018

Committeeman Koshak offered a motion to approve the minutes of February 20, 2018, seconded by Committeeman Peterla. Voice Vote: approved.

**PUBLIC HEARING:** Second Reading, Final Adoption

Committeeman Peterla offered a motion open the floor to the public at 7:05 pm, seconded by Committeeman Koshak. Voice Vote: Approved unanimously

Having no public comments Committeeman Peterla offered a motion close the floor to the public at 8:06 pm, seconded by Committeeman Koshak. Voice Vote: Approved unanimously

**CALENDAR YEAR 2018  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO  
ESTABLISH A CAP BANK  
(N.J.S.A. 40A:4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Mayor and members of Township Committee of the Township of New Hanover in the County of Burlington finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Mayor and members of Township Committee hereby determines that a 1.0% increase in the budget for said year, amounting to \$15,512.08 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Mayor and members of Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to the final appropriation in either of the next two succeeding years;

**NOW THEREFORE BE IT ORDAINED**, by the Mayor and members of Township Committee of the Township of New Hanover, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Township of New Hanover shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$54,292.28, and that the CY 2018 municipal budget for the Township of New Hanover be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Committeeman Koshak offered a motion to adopt Ordinance 2018-01, seconded by Committeeman Peterla. Roll Call Vote: Koshak, Murphy, Peterla, Rigney, Roohr. Approved Unanimously

**INTRODUCE ORDINANCE 2018-02 AND SET DATE FOR PUBLIC HEARING**

**FIRST READING: Introduction of Ordinance 2018-02; To Amend Chapter 82, Construction Codes, Uniform, Section 3: Fees of the Code of the Township of New Hanover to Establish Uniform Construction Code Fees as Required by the Department of Community Affairs**

Mayor Roohr read the changes in the ordinance with the addition of the changes for the Zoning Application.

Committeeman Peterla offered a motion to set the public hearing date of April 10, 2018 at 7:00 pm, seconded by Committeeman Murphy. Roll call: Murphy, Koshak, Peterla, Rigney, Roohr. Approved unanimously

**INTRODUCE ORDINANCE 2018-03 AND SET DATE FOR PUBLIC HEARING**

**FIRST READING: Introduction of Ordinance 2018-03; Installation of a Cross Walk on Main Street**

Mayor Roohr indicated that he has estimated the cross walk will be located in the center of the block between Hockamick Road and Bunting Bridge Roads, approximately 325 feet from each road. This will help the safety of those using the walkway to have ample time to cross as a vehicles turning on to Main Street.

Committeeman Peterla offered a motion to set the public hearing date of April 10, 2018 at 7:00 pm, seconded by Committeeman Murphy. Roll call: Murphy, Koshak, Peterla, Rigney, Roohr. Approved unanimously

**INTRODUCE ORDINANCE 2018-04 AND SET DATE FOR PUBLIC HEARING**

**TABLED**

**Ordinance 2018-04; An Ordinance of the Township of New Hanover by Which the Township Becomes a member of the Burlington County Energy Aggregation Program**

Mayor Roohr indicated that he did not fully understand this ordinance and recommended it be Tabled until the April 10<sup>th</sup> meeting when Kelly Grant could better explain

Committeeman Murphy offered a motion to Table introduction until the next meeting when the attorney would be present, April 10, 2018 at 7:00 pm, seconded by Committeeman Peterla. Voice Vote Approved

**RESOLUTIONS:**

**a) Resolution 2018-47: Self-Examination of Budget (as required by DCA)**

Committeeman Peterla offered a motion to approved Resolutions 2018- 47, Seconded by Committeeman Murphy. Voice Vote: Approved unanimously

**b) Resolution 2018-48: Authorizing Reading of the 2018 Municipal Budget by Title Hearing / Second Reading of New Hanover Township Budget for 2018**

Township Auditor, Robert Nehila, reviewed the budget indicating page 5 had been revised and viewed by the Township CFO and had her blessing.

Committeeman Peterla offered a motion to approved Resolutions 2018-48, Seconded by Committeewoman Rigney. Voice Vote: Approved unanimously

**c) Resolution 2018-49: Public Hearing and Adoption of the 2017 Municipal Budget**

Committeeman Murphy offered a motion to open the floor to the public, seconded by Committeeman Peterla. Voice Vote: Approved unanimously

Township Resident Carey Pritchett asked if he could get a copy of the budget. The Deputy Clerk stated that the budget notice was published and indicated that it had been made available to the public prior to the meeting. The Deputy Clerk indicated that she could make a copy after the meeting. Mayor Roohr offered his copy to Mr. Pritchett

Committeeman Peterla offered a motion to close the floor to the public seconded by Committeeman Murphy. Voice Vote: Approved unanimously

Committeeman Koshak offered a motion to approve Resolution 2018-49, Seconded by Committeeman Murphy. Roll Call Vote: Koshak, Murphy, Rigney, Peterla, Roohr. Approved unanimously

**d) Resolution 2018-50: Authorizing the Hiring of Fire and Plumbing Subcode Officials**

Mayor Roohr explained that EIC had broken their contract for inspecting properties within the Township and the construction official had provided the private contractors (1099).

Committeeman Koshak offered a motion to approved Resolutions 2018-50, Seconded by Committeeman Peterla. Roll Call Vote: Koshak, Murphy, Rigney, Peterla, Roohr. Approved unanimously

**e) Resolution 2018-51: Authorizing the Hiring of Electrical Subcode Officials**

Mayor Roohr explained that Construction Official, Alan Wilkins was qualified to be the electrical subcode official and would have a salary increase as amended on Resolution 2018-52

Committeeman Peterla offered a motion to approved Resolutions 2018-51, Seconded by Committeeman Murphy. Roll Call Vote: Koshak, Murphy, Rigney, Peterla, Roohr. Approved unanimously

**f) Resolution 2018-52: Amendment on Resolution 2018-01 "Schedule A' Appointing Certain Officers, Appointees and Employees**

Committeeman Peterla offered a motion to approved Resolutions 2018-52, Seconded by Committeeman Murphy. Roll Call Vote: Koshak, Murphy, Rigney, Peterla, Roohr. Approved unanimously

**APPROVING PAYMENT OF VOUCHERS (BILL LIST)** – Mayor Roohr asked if the Committee had reviewed the bill list and if they had questions. Mayor Roohr read off the list of additional invoices to be added: Petty Cash, \$178.01

Committeeman Murphy offered a motion to approve the list with the addition, Seconded by Committeewoman Rigney.

Voice Vote Approved. The February bill list total amount with addition was **\$52,769.05**

**REPORT FROM TOWNSHIP MAYOR:-** Mayor Roohr discussed the tax office location of a property that was bankrupt in 2009 that was not followed up and the proof of claim was not sent to bankruptcy court by the past administrator. No payment for arrears were made and is still on the tax books. Mayor Roohr indicated that he would have the Attorney draw up a resolution to cancel the tax in the amount of \$4,835.17.

Committeeman Peterla offered a motion to cancel the tax, seconded by committeewoman Rigney. Roll Call Vote: Koshak, Murphy, Rigney, Peterla, Roohr. Approved unanimously

Mayor Roohr discussed disposing of a police vehicle, 2004 Dorango and a Township vehicle, 2001 Ford Crown Vic. Discussion continued on the Parks grant, ball field; Bunting Bridge Road Phase I & II and the Public hearing for the CDBG Grant setting a date & time for the hearing at the next meeting on May 10<sup>th</sup> at 7:00 pm.

Mayor Roohr indicated that the baseball field will again be used this season by the Iron Pigs which have changed their name to the Spartans. The Spartans will maintain the playing field and asked if they could use a piece of the old fence laying behind the public works building. The committee voiced their approval. The Spartans also asked permission to use the garage by the rest rooms (facing Hockamick Road) to store their lawn mower. The committee voiced their approval and the Mayor added that they were to supply their own lock with a copy given to the Deputy Clerk, and loss or damage while being stored was their responsibility.

**RESOLUTION:**

**g) Resolution 2018-53: Setting a Time and Date for a Public Hearing for the Community Development Block Grant Funds**

Committeeman Koshak offered a motion to approved Resolutions 2018-53, Seconded by Committeewoman Rigney. Voice Vote: Approved unanimously

**PUBLIC COMMENTS** Committeeman Peterla offered a motion to open the floor to the public at 7:55 pm, seconded by Committeeman Koshak. Voice Vote: Approved unanimously

Fire Chief, Buddy Wilkins, asked if the fire inspection service for the Fire Trucks he provided at the last meeting had been reviewed. The Mayor indicated the Committeeman Murphy was to look into it and then reviewed the list of dispatch call in and out of the township. Resident Carey Pritchett asked why there was a problem. The residents need to know the fire department will respond and be confident that the fire trucks will roll out when called. The Mayor stated that he agreed. Discussion ensued.

Fire Department Retired Life Member, Mike Ivins, indicated that there is wear and tear on twenty year old trucks that would cost thousands to replace. Mr. Ivins indicated that it was a safety issue with pennies compared to dollars. Mayor Roohr left the Dias and ask if he could approach and sit down with Mr. Ivins. Discussion ensued.

Resident Robert Ford indicated that he expected the township to respond. The Mayor continued to read the list aloud of call reported by dispatch. Chief Wilkins indicated that the print out does not give all the facts. Discussion ensued. Resident Mr. Trembula indicated the on call for the fire department was incorporated for New and North Hanover. The majority of the membership in New Hanover reside in North Hanover. Discussion ensued. Mayor Roohr indicated that if we all have the same goals, on the same page, just not working together.

Having no further comments Committeeman Koshak offered a motion to close the floor to the public at 8:20 pm, seconded by Committeeman Peterla. Voice Vote: Approved unanimously

**COMMITTEE COMMENTS** – Committeewoman Rigney indicated that due to the current weather of ice & snow she recommends the Easter Egg Hunt scheduled for the upcoming weekend be cancelled and rescheduled for the following Saturday, May 31<sup>st</sup> from 10:00 through 11:00 am. The change could be noted on the electric sign. The committee voiced their approval.

Mayor Roohr discussed COAH. Committee agreed that the Mayor should proceed as he is currently.

**RESOLUTION:**

**h) Resolution 2018-54: Resolution to Convene Executive Session**

Committeeman Peterla offered a motion to approved Resolution 2018-532 To Convene into Executive Session at 8:30 pm, Seconded by Committeeman Murphy. Voice Vote: Approved unanimously

**EXECUTIVE SESSION EXECUTIVE SESSION:** Mayor Roohr indicated that no action would be taken after the Executive Session. COAH negotiations

Committeeman Murphy offered a motion to return to the general meeting at 8:50 pm, seconded by Committeewoman Rigney. Voice Vote: Approve unanimously

**ADJOURNMENT** - There being no further business, Committeeman Murphy offered a motion to adjourn at 8:53 pm seconded by Committeewoman Rigney. Unanimously Approved

Respectfully submitted,

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Adel Gianaris, Township Deputy Clerk

**NEW HANOVER TOWNSHIP  
REGULAR MEETING MINUTES  
MARCH 20, 2018, 7:00 PM**

**EXECUTIVE SESSION**

Committeeman Peterla offered a motion to approved Resolution 2018-54 To Convene into Executive Session at 8:30 pm, Seconded by Committeeman Murphy. Voice Vote: Approved unanimously

Mayor Roohr update the Committee on Current COAH negotiations  
Discussion Ensued

Committeeman Murphy offered a motion to return to the general meeting at 8:50 pm, seconded by Committeewoman Rigney. Voice Vote: Approve unanimously

Respectfully submitted,

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Adel Gianaris, Township Deputy Clerk